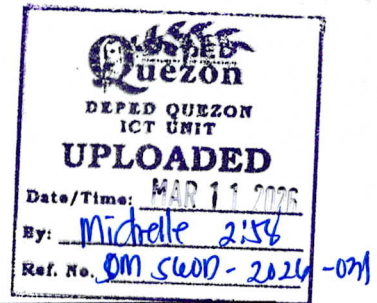




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



OFFICE MEMORANDUM
SGOD-2026- 031

10 March 2026

DIVISION RISK MANAGEMENT WORKSHOP 2026

To : Assistant Schools Division Superintendents
Division Chiefs
Operating Unit Heads
Risk Management Team
All Others Concerned

1. In line with DepEd Order No. 009, s. 2021 on the institutionalization of the Quality Management System (QMS) and the implementation of the QMS Manual and Process and Work Instruction Manual (PAWIM), the Risk Management Team (RMT) shall conduct a two-day Division Risk Management Training-Workshop on March 18-19, 2026 at the DepEd Quezon Library Hub, Talipan, Pagbilao, Quezon, to enhance and strengthen the risk preparedness of process holders and equip them with competencies in Organizational/SWOT Analysis and the development of Risk and Opportunity Registries.
2. The activity shall be attended by the Top Management, Division Chiefs, Operating Unit Heads, and the Risk Management Team, and all representatives from each Functional Division are hereby enjoined to present their respective Management Documents as an integral part of the workshop.
3. Breakfast, lunch, and AM/PM snacks shall be provided during the two-day training, with expenses charged to MOOE, subject to the usual auditing rules.
4. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

qmsrmtfts03/10/2026
DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@depd.gov.ph
Website: <https://quezon.dep.gov.ph>



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Participants to Division Management Workshop	
Top Management	
Dr. Rommel C. Bautista, CESO V	Schools Division Superintendent
Dr. Roselyn Q. Golfo	Assistant Schools Division Superintendent
Dr. Lorena S. Walangsumbat	OIC -Assistant Schools Division Superintendent
Dr. Aris S. Barrago	OIC -Assistant Schools Division Superintendent
Dr. Juanito A. Merle	SGOD -Chief
Dr. Walter F. Galarosa	OIC -CID Chief
Head of Units	
Maria Dolores D. Atienza	Admin Officer V
Catherine A. Pureza	Budget Officer
Wennie Gaela	HRM Officer
George D. Aguila	Supply Officer
Atty. Rexcia Baldeo	Legal Officer
Shiela Javen	Cashier
Edmund Marin Jr	Accountant
Tess Magturo Abella	OIC SHS
Dr. Maikie V. Patino	Dentist
Arvin Repaso	DRRM
Engr. Daniel Hutamares Jr.	EFS
Michelle Duma	QMS-IQA
Paul M. Marquez	SEPS Social Mobilization
Regina V. Marino	HRTD
Sherelyn Pardilla	Record Sections Officer
Akimi Therese Asano	OIC Planning Officer
Hilariona Coronado	BAC
Wilbert Porteza	Information Technology Officer
Fernando T. Seno	RMT Lead/Education Program Supervisor
Asuncion Ilaos	Education Program Supervisor
Carmen Macatugob	Education Program Supervisor

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Laarni Rose Gutierrez	EPSpecialist for ALS
Ronnjemmele Rivera	Librarian
Maria Bernadit M. Tupas	SEPS-PAR
Floriciel Lagos	Project Devt Officer
Margel Tiusan	Project Devt Officer
Jessica R. Manato	AdminIstrative Assistant II
Connie T. Abulencia	AdminIstrative Assistant III
Ethel Rose E. Bele	AdminIstrative Officer II
Gian Carlo Pardilla	Engineer
Jacky Nuyda	Admin Assistant II
Ruel L. Driz Jr	Administrative Aide Vi
Jessica Mendoza	Admin Assistant II
Maribeth Fragata	Admin Aide VI
Therese O. Pardo	Admin Assistant II
Mark Nicko Francis Quindoza	Adminstrative Aide VI
Rod Esmerna	Administrative Officer II
Christine A. Alviso	Administrative Assistant II

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